



JABATAN PERKHIDMATAN AWAM, MALAYSIA

PUBLIC SERVICE DEPARTMENT, MALAYSIA

Blok C1 - C3, Kompleks C

Pusat Pentadbiran Kerajaan Persekutuan

62510 W.P. PUTRAJAYA

MALAYSIA

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Tarikh : 21 Julai 2017/

27 Zulkaedah 1438

Ketua-Ketua Setiausaha Kementerian

Setiausaha-Setiausaha Kerajaan Negeri

Ketua-Ketua Jabatan/Perkhidmatan Persekutuan

Ketua-Ketua Badan Berkanun dan Pihak Berkuasa Tempatan

YBhg. Tan Sri/Puan Sri/Datuk/Dato'/Datin/Tuan/Puan,

PELAWAAN KEMUDAHAN BIASISWA LEE KUAN YEW SCHOOL OF PUBLIC POLICY - PENGAJIAN PERINGKAT SARJANA

Dengan hormatnya saya merujuk kepada perkara di atas.

2. Sukacita Jabatan ini mempelawa pihak YBhg. Tan Sri/Puan Sri/Datuk/Dato'/Datin/Tuan/Puan untuk mengemukakan pencalonan daripada kalangan pegawai-pegawai Kumpulan Pengurusan dan Profesional (P&P) di Kementerian/Jabatan/Agensi YBhg. Tan Sri/Puan Sri/Datuk/Dato'/Datin/Tuan/Puan untuk memohon kemudahan **Program Biasiswa Lee Kuan Yew School of Public Policy** bagi pengajian peringkat Sarjana secara sepenuh masa.

3. Calon perlu memenuhi syarat kelayakan yang telah ditetapkan oleh pihak penganjur **Biasiswa Lee Kuan Yew School of Public Policy** dan juga memenuhi syarat-syarat berikut:

- (i) Pegawai **Kerajaan Kumpulan Pengurusan dan Profesional** yang sedang berkhidmat dalam perkhidmatan tetap;
- (ii) Telah disahkan dalam skim perkhidmatan semasa, pada tarikh tutup permohonan;

Peneraju Transformasi Perkhidmatan Awam

Driving Transformation In The Public Service



PENGKIRAFAN MS ISO 9001:2008
NO. SUJIL : MY-AR-4697

- (iii) Umur tidak melebihi **50 tahun untuk peringkat Sarjana** pada tarikh tutup permohonan, tarikh memulakan pengajian atau satu tarikh yang ditetapkan penaja mengikut mana yang berkenaan;
- (iv) Mempunyai penguasaan Bahasa Inggeris yang baik;
- (v) Telah mengisyiharkan harta;
- (vi) Mencapai Laporan Nilaian Prestasi Tahunan (LNPT) purata minimum 85% bagi tempoh genap 3 tahun terkini berturut-turut 2014, 2015 & 2016;
- (vii) Bersih daripada pertuduhan/tindakan tatatertib dan bebas daripada dakwaan Mahkamah;
- (viii) Tidak tersenarai dalam senarai hitam peminjam skim pinjaman pelajaran JPA;
- (ix) Tidak mengikuti kursus pendek di luar negara dalam tempoh **satu tahun** kebelakangan atau kursus panjang dalam tempoh **dua tahun** kebelakangan (**dikira dari 21 Julai 2017**);
- (x) Kursus yang diikuti adalah berkaitan dengan bidang yang bersesuaian dengan bidang tugas;
- (xi) Tidak mendapat penajaan (pinjaman atau biasiswa) daripada agensi penaja yang lain bagi pengajian yang diikuti; dan
- (xii) Mengikuti pengajian di peringkat yang lebih tinggi daripada kelayakan akademik sedia ada yang dimiliki pegawai.

4. Tatacara Permohonan / Pencalonan

4.1 Tanggungjawab Pegawai

Pegawai-pegawai yang berminat hendaklah mengisi borang permohonan secara dalam talian di portal <http://esilav2.jpa.gov.my> serta mengisi borang-borang seperti berikut :

- (i) Borang JPA(L)LDP 1A/96 - (**Lampiran B**);
- (ii) Borang JPA(L)LDP 1B/96;
- (iii) Perakuan Ketua Jabatan - (**Lampiran C**);

4.1.1 Borang permohonan yang lengkap diisi hendaklah dimuat turun dan dicetak untuk dikemukakan kepada Ketua Jabatan/Ketua Perkhidmatan masing-masing dengan disertakan bersama-sama:

- (i) Salinan Kad Pengenalan;
- (ii) Salinan Ijazah Pertama atau kelulusan yang setaraf dengannya (skrol dan transkrip yang telah disahkan);
- (iii) Salinan pasport; dan
- (iv) Salinan TOEFL/IELTS/GRE/GMAT/LSAT.

4.1.2 Permohonan dibuka mulai **21 Julai 2017 sehingga 11 Ogos 2017.**

4.1.3 Permohonan dengan **dokumen yang tidak lengkap dan tidak dikemukakan melalui Ketua Jabatan/Ketua Perkhidmatan serta tidak memenuhi syarat kelayakan yang ditetapkan** tidak akan diproses untuk tujuan pertimbangan.

4.1.4 Pemohon akan disaring di peringkat Jabatan Perkhidmatan Awam Malaysia sebelum dicalonkan kepada pihak *Lee Kuan Yew School of Public Policy*.

4.1.5 **Pemohon yang dicalonkan oleh Jabatan Perkhidmatan Awam Malaysia sahaja** perlu mengisi permohonan secara *online Lee Kuan Yew School of Public Policy* apabila dibuka kelak.

4.2 Tanggungjawab Ketua Jabatan/Ketua Perkhidmatan

4.2.1 Ketua Jabatan/Ketua Perkhidmatan adalah dinasihatkan supaya membuat semakan yang teliti dan memberi sepenuh perhatian kepada syarat-syarat yang ditetapkan. Sehubungan itu, adalah menjadi tanggungjawab Ketua Jabatan/Ketua Perkhidmatan untuk **memperakukan pegawai-pegawai yang sesuai serta memenuhi syarat-syarat yang ditetapkan sahaja**.

4.2.2 Semua pencalonan hendaklah diperakukan oleh Panel Pembangunan Sumber Manusia (PPSM) seperti yang dinyatakan dalam Pekeliling Perkhidmatan Bil. 6 Tahun 2005. Sehubungan itu, adalah menjadi tanggungjawab Panel Pembangunan Sumber Manusia untuk mengambil tindakan-tindakan berikut:

- (i) Mengisi Borang Laporan Panel Pembangunan Sumber Manusia Kementerian/Jabatan untuk kursus dalam perkhidmatan - JPA(L)LDP1A/96 (**LAMPIRAN B**) dan Borang Perakuan Ketua Jabatan (**LAMPIRAN C**); dan
- (ii) Hanya pencalonan yang disokong dan **diperakukan oleh PPSM** sahaja yang perlu dikemukakan kepada Jabatan ini. Perakuan pencalonan mestilah dikemukakan bersama-sama dokumen-dokumen seperti di perenggan 4.1. dan 4.1.1

5. Pemilihan calon yang berjaya akan diputuskan oleh pihak penaja (Biasiswa *Lee Kuan Yew School of Public Policy*). Bersama-sama ini disertakan maklumat tawaran biasiswa untuk panduan pegawai.

6. **Tarikh Tutup Permohonan/Pencalonan**

6.1 Tarikh tutup permohonan secara dalam talian bagi pegawai yang ingin memohon adalah pada **11 Ogos 2017**.

6.2 Tarikh tutup pencalonan oleh Ketua Jabatan/Ketua Perkhidmatan bagi pegawai yang ingin memohon adalah pada **18 Ogos 2017**.

7. Pencalonan yang lengkap hendaklah dikemukakan ke Jabatan ini di alamat berikut:

Ketua Pengarah Perkhidmatan Awam
Jabatan Perkhidmatan Awam Malaysia
Bahagian Pembangunan Modal Insan
Aras 3, Blok C2, Kompleks C
62510 PUTRAJAYA
(u.p.: Unit Pengurusan Penawaran Dalam Perkhidmatan)

Sebarang pertanyaan atau kemasukan dalam urusan ini bolehlah diajukan kepada:

Unit Pengurusan Penawaran Dalam Perkhidmatan
No. Telefon : 03-88853546
No. Faks : 03-88892171
Emel : ldp@jpa.gov.my

8. Kerjasama yang diberikan oleh pihak YBhg. Tan Sri/Puan Sri/Datuk/Dato'/Datin/Tuan/Puan didahului dengan ucapan terima kasih jua.

Sekian.

“BERKHIDMAT UNTUK NEGARA”

Saya yang menurut perintah,



(AZURA BINTI AZIZ)

Bahagian Pembangunan Modal Insan
b.p Ketua Pengarah Perkhidmatan Awam
MALAYSIA

4 July 2017

Mr Mohd Shahfie Bin Jabarullah
Principal Assistant Director
Human Capital Development Division
Jabatan Perkhidmatan Awam Malaysia
Aras 5, Blok C1-C3, Kompleks C
Pusat Pentadbiran Kerajaan Persekutuan
Putrajaya, Malaysia, 62510

Dear Mr Shahfie,

THE LEE KUAN YEW SCHOOL OF PUBLIC POLICY – CALL FOR NOMINATIONS FOR MASTER DEGREE PROGRAMMES AND SCHOLARSHIPS

I am writing to invite you to nominate candidates to enrol in the Lee Kuan Yew School of Public Policy Master degree programmes. As your strategic partner of choice, a dedicated officer from our school will be assigned to work with your organization on the early nomination and application of promising candidates.

The LKY School's mission is to educate and inspire current and future generations of leaders, raise the standards of governance in Asia, transform lives and create a more sustainable world. Since 2004, the LKY School has graduated over 2,200 leaders in Asia and rest of the world. Today, the LKY School is one of the most highly-regarded schools of public policy in the world. Our students come from diverse academic and professional backgrounds and they choose to study in our school for the following reasons:

Our academic excellence. The LKY School is part of the National University of Singapore, which is ranked 15th worldwide (QS World University Rankings 2018) and 12th in the subject of Social Policy and Administration (QS World University Rankings 2017). We are a member of the Global Public Policy Network (GPPN), which includes fellow world-class institutions such as Columbia SIPA, London School of Economics, Sciences Po and the University of Tokyo. We are also the first Asian school to join the prestigious Association of Professional Schools of International Affairs (APSIA).

Our global outlook. We are the world's most diverse public policy school. Our students have come from over 80 countries, and many have gone on to become ministers, permanent secretaries, members of parliament, social impact entrepreneurs and heads of NGOs. Our graduates leave the school with an impressive global network. The benefits of a public policy education at the LKY School are life-long. Our School is also privileged to have hosted many distinguished speakers, including global luminaries, notable academics and Nobel laureates such as Kofi Annan, Aung San Suu Kyi, Tony Blair, David Cameron, Amartya Sen and Pascal Lamy.

Shaping Asia's Influence in the World. As Asia continues its ascent in the global community, its influence on global politics, trade, security and diplomacy will inevitably transform the relationships between regions, countries and states. The need to study these new relationships and their implications for the global order is all the more important for the policy makers and leaders of tomorrow. The LKY School offers a unique opportunity to research and analyse these complex developments in a multicultural setting.

An innovative Asia-focussed curriculum for Asia's policy makers. Our curriculum is an innovative blend of Asia-centric case studies, best practices and developmental stories like that of Singapore, and the prevailing theories tested in the west. The curriculum draws from a plethora of relevant examples and lessons learnt from five decades of Singapore nation-building and Asia's development. At the LKY School the students get to practise real policy cases in the classroom. They learn not only from our distinguished faculty, but also get to hear diverse perspectives from world renowned academics and policy practitioners in our state-of-the-art pedagogical environment that employs modern teaching methods like team teaching and blended learning.

Generous financial support. We are the best-endowed school of public policy in Asia and the third best in the world after the Princeton Woodrow Wilson School and Harvard Kennedy School. As a result, we are able to offer generous scholarships and financial aid to enable us to fulfil our mission of nurturing the next generation of leaders in Asia. More than half of our students receive merit-based scholarships,

grants or some form of financial support from our School. Many others benefit from subsidised tuition fees.

The LKY School offers the following four (4) master programmes.

Master Programmes (conducted in English)

- Two-year **Master in International Affairs (MIA)**: Suitable for professionals with a keen interest in Asian and global affairs and a strong passion to contribute to the positive transformations that are taking place in Asia and the world.
- Two-year **Master in Public Policy (MPP)**: Suitable for early-career professionals with at least two years of relevant work experience, with an aim to gain a strong foundation in policy analysis, programme evaluation and management.
- One-year **Master in Public Administration (MPA)**: Suitable for mid-managerial professionals with at least five years of relevant work experience, who aspire to make a transition to senior management and leadership roles through an intensive and interdisciplinary training in decision making and problem solving.
- One-year **Master in Public Management (MPM)**: Suitable for senior public officials with over ten years of work experience and a proven track record of leadership and high-level decision-making in their careers, looking for intellectual rejuvenation to become more effective leaders by focussing on the challenges of effective leadership and good governance.

You can find more information on all these courses at our website at www.lkyspp.nus.edu.sg/admissions. Places in the programmes and scholarships are offered on a competitive basis. Please note that the application deadline for our Master degree programmes (**conducted in English**) is **31 December 2017 for the academic year commencing August 2018**.

When you have prepared a list of nominees, please send the list for the Master degree programmes (**conducted in English**) to our Executive of Admissions , Ms. Rachel Lee at lee.rachel@nus.edu.sg.

I look forward to receiving suitable nominations from your organization. Please do not hesitate to contact Ms Rachel Lee, if you have any queries or require more information. We would be happy to help.

With best wishes,

Yours sincerely,



Kishore Mahbubani
Dean
Professor in the Practice of Public Policy

Encl: LKY School Programme Brochure